TECHNICAL EVALUATION CRITERIA
TASK ORDER ###
"Metadata of GIS Data"

Contractors shall limit their response to ten (10) pages or less; resumes (not to exceed two pages per person) are not included in this page limitation. Proposals will be evaluated by the project Technical Review Panel (TEP), led by the Task Order Manager (TOM) and will be assigned a score from 0 – 100 based on the criteria listed below. **The task order will be awarded on the basis of a best value decision, where technical quality will be considered more important than cost.**

1. Technical Approach:
Demonstrated knowledge and understanding of working with geospatial data in ArcGIS, with that geospatial data being in a shapefile vector format or file geodatabase. Experience using geoprocessing methods, such as spatial joins and intersecting, in ArcGIS to create new geospatial data, such as shapefiles, that contain new variables created from that geoprocessing. Understanding of SAS code used to merge different data sets. Demonstrated knowledge and understanding in using the EPA Metadata Editor (EME) to create metadata meeting EPA standards and FGDC compliance.

Score: 0 points (lowest) to 50 points (highest). Score:

2. Corporate Experience
Demonstrated familiarity/competence in producing metadata for GIS data meeting EPA standards and FGDC compliance. Provide listing of past and current contracts involving producing such metadata.

Score: 0 points (lowest) to 25 points (highest). Score:

3. Personnel Experience
The contractor shall provide information on the experience, strength, and skills of the staff that will be assigned to the tasks in the scope of work, including all training and experience in using ArcGIS, EME, and SAS.

Score: 0 points (lowest) to 25 points (highest). Score:

*Proposals will be evaluated using the following rate scale for each
4 – 100% of points Superior
3 – 75% of points Good
2 – 50% of points Adequate
1 – 25% of points Minor deficiencies
0 – 0% of points Major deficiencies